

**Appendix 2**

# **PENSION POLICY AND INVESTMENT COMMITTEE**

**Work Plan**

**2021/22**

<b>Date of Meeting</b>	<b>Items</b>	<b>Title of Report / Presentation</b>	<b>Contact Officer</b>
May 2021	1	Members Training – Roles and Responsibilities in LGPS	
	2	Report on Corporate Governance, Stewardship, Engagement & Share Voting	Pension & Treasury Manager
	3	Review of Training & Development Policy	Pensions Manager
	4	London CIV and LGPS update on emerging /current issues	Pension & Treasury Manager
	5	Annual Review of Investment Strategy Statement	Pension & Treasury Manager
	6	Ad Hoc	Various
July 2021	1	Members Training – Private Debt/Equity	
	2	Quarterly Performance Reporting of Fund Managers	Pension & Treasury Manager
	3	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	4	Review of Draft Pension Fund Account	Pension & Treasury Manager
	5	Review of Investment Advice Service	Pension & Treasury Manager
	6	Carbon Footprint Audit	Pension & Treasury Manager
	7	Final Pension Fund Business & PPIC Work Plan and Budget 2021/22	Pension & Treasury Manager
	8	Ad Hoc	Various
September 2021	1	Members Training – Private Debt/Equity & Investment Strategy	
	2	Quarterly Performance Reporting of Fund Managers	Pension & Treasury Manager
	3	London CIV and LGPS update on emerging /current issues	Pension & Treasury Manager

	4	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	5	Receive Compliance Checklist for the Pensions Regulator Code of Practice	Pension & Treasury Manager
	6	Review of Actuarial Advice Service	Pension & Treasury Manager Pensions Manager
	7	AGM/Pension members	Various
	8	Ad Hoc	Various
November 2021	1	Members Training – Stewardship	Various
	2	Quarterly Performance Reporting of Fund Managers	Pension & Treasury Manager
	3	London CIV and LGPS update on emerging /current issues	Pension & Treasury Manager
	4	Review of Governance Compliance Statement	Pension & Treasury Manager
	5	Noting of Audit Outcome and Approval of Annual Report and Accounts	Pension & Treasury Manager
	6	Review London CIV services and Report on LCIV update and development	Pension & Treasury Manager
	7	Pension Fund Budget 2021/22 Monitoring and Cashflow Management	Pension & Treasury Manager
	8	Noting of Audit Outcome and Approval of Annual Report and Accounts	Pension & Treasury Manager
	9	Ad Hoc	Various
January 2022	1	Members Training – Voting & Engagement	Various
	2	Review of Risk Register	Pension & Treasury Manager
	3	Receive TPR Compliance Checklist	Pension & Treasury Manager / Pensions Manager
	4	Review of Reporting Breaches Policy and Conflicts of Interest Policy	Pension & Treasury Manager

	5	Draft Pension Fund Business & PPIC Work Plan for 2022/23	Pension & Treasury Manager
	6	Ad Hoc	Various
March 2022	1	Members Training	Various
	2	Quarterly Performance Reporting of Fund Managers	Pension & Treasury Manager
	3	Quarterly Administrative Key Performance Indicators Report	Pensions Manager
	4	London CIV and LGPS update on emerging /current issues	Pension & Treasury Manager
	5	Review of Reporting Breaches Policy and Conflicts of Interest Policy	Pension & Treasury Manager
	6	Review of custodian service	Pension & Treasury Manager
	7	Employers Forum	Various
	8	Ad Hoc	Various